Samuel Merritt University

Emergency Notification Self-Registration User Guide





Scan the QR code

Self-Registration from Mobile Devices -

General Notifications Sent Notifications

Registered Devices and Locations

admin.icmobile.singlewire.com - Private

Make sure name is displayed

correctly and click Add User

Device

🔚 View Change History

Basic Information

Name Arun Venkatraju

User

Devices

+ Add User Device

+ Add User Location

User Locations

Phone Call

Email

Name

9

Select

C Enabled

✓ Save

From drop-down menu on

device type choose type of

device you're adding, enter

required information and

click save

~

Done

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- once you click save, system will call you to provided number to verify.
- Email Enter Email and Name, once you click save, system will send an email to verify.

	Registered Device
Do Not Disturb Silence notifications sent to this user's devices during a set period of time.	User Devices
Enabled	Type Device
Start Time End Time 9:00 PM 6:00 AM	Email avenkatraju@s
	Phone Call
X Cancel V Save	SMS .
Enable Do Not Disturb if vou	* These devices do not

Enable Do Not Disturb if you prefer not to receive any notification at certain time

Registered Devices and Locations

User Devices Type Device Name avenkatraju@samuelmerritt.edu Verified Work Phone Call Verified Mobil e SMS Verified Work * These devices do not require verification.

+ Add User Device

After adding all device and successfully verifying it, you should see Verified on all added devices



Self-Registration from Windows or MacOS - Link to access the webpage https://informacast.app/CCqE

To begin please opter the small address you use with informe@act	General Notifications Sent Notifications	
By logging in you agree to the InformaCast Terms of Use.	Basic Information Name Arun Venkatraju	✓ Save
Enter SMU Email Address	Registered Devices and Locations	
	User Devices	E View Change History
	+ Add User Device	

Make sure name is displayed correctly and click Add User Device to add various devices

SMS Image: Phone Call Email Image: Email Phone Number Phone Call Email Image: Email Phone Number (Required) Phone Number Email Image: Phone Number Name Select Image: Select Select Select Image: Select	Device Type	Device Type		Device Type		
Phone Number Phone Number (Required) (Required) Name Select Select C Enabled X Cancel V Save SARS - Enter Phone Number and Select Name, Click save. You will receive a SMS for Verification, Reply YES to Verify Phone Call - Enter Phone Number and Select, a Cancel Save Short Disturb Solution Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Image: Do Not Disturb Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Image: Do Not Disturb Do Not Disturb Silence notifications of Distu	SMS ~	Phone Call	~	Email		~
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Name Select Select Enabled X Cancel < Save	(Required)	(Required)		(Required)		
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× Cancel < Save	Enabled	Enabled		Enabled		
SMS - Enter Phone Number and Select Name, Click save. You will receive a SMS for Verification, Reply YES to Verify Phone Call - Enter Phone Number and Select Name, Click save. You will receive a Call for Verification, answer the call press 1 to Verify Email - Enter Phone Number and Select Name, Click save. You will receive a Email for Verification, Read email and click the link to verify Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb Silence notifications sent to this user's devices during a set period of time. Do Not Disturb to not currently enabled. Enabled	🗙 Cancel 🛛 🗸 Save	X Cancel V Save		× Cancel 🗸 Save		
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	bo Not Distuiblis not currently enabled.		09:00 PM	© 06:00 AM	0	
🖉 Edit	🖉 Edit 🦊		. 🔺			

Click Edit to enable Do Not Disturb if you prefer not to receive any notification at certain time and click save

× Cancel

✓ Save

Registered Devices and Locations

User Devic	es			View Change History
Туре	Device	Name	Status	
Email	avenkatraju@samuelmerritt.edu Verified	Work	Enabled	/ 1
Phone Call	Verified	Mobile	Enabled	/ 1
SMS	Verified	Mobile	Enabled	/ 1

After adding all devices, it should say verified on all device type